

**Sixth Form Working Together Agreement 2020-2022**  
*This agreement will be available electronically at enrolment.*

**THE MISBOURNE WAY**

Our expectations are that we are all **Ready, Respectful and Responsible** so that all have an opportunity to flourish and succeed. The agreement below is a pre-condition to acceptance into the Sixth Form.

**Please note any school requirements that replace any aspects of this agreement in relation to covid19 restrictions will be shared with all students and families and published on the school website.**

**Students will be:**

**Ready to learn**

- We arrive at school on time and attend all registration periods, including all lessons, assemblies, enrichment and supervised study periods, with the school notified of absences in advance by family contact. We understand that attendance of a minimum of 96%-100% is required throughout the academic year and that ongoing monitoring of attendance will lead to follow-up procedures for students who fall below the expected level of attendance.
- We stay on site at all times except break times unless we have a medical appointment or school permission to leave. We sign out of school if we are off site at any time. Leaving site at break times is a privilege that can be withdrawn by the school following a behaviour issue.
- We wear our Sixth Form dress code correctly when arriving at school, during the school day and leaving school. We wear an ID lanyard on site provided by the school.
- We keep mobile phones and headphones out of sight during the school day unless directed by a teacher as part of our learning, or in a permitted Sixth Form-only area.
- We have the correct resources at all times and for all lessons.
- We focus on our learning, completing all work to the best of our ability meeting all deadlines set, moving on to independent work such as wider reading and 'non-required work' to meet the Sixth Form expectation of at least five hours of independent study per subject per week.
- We listen attentively when the teacher is talking, including in assembly, never interrupting.
- We avoid plagiarism and ensure that our work is always our own and meets exam board rules.
- We understand that, having opted for a particular programme of study, we cannot alter our timetable without full agreement from the appropriate subject staff and the Head of Sixth Form, and no later than Friday 25 September 2020 at the end of 'Right Choices Week'.

**Respectful of everyone**

- We show respect to staff and each other, using positive and courteous language, acting as a role model and never swearing.
- We follow instructions at the first time of asking.
- We show gratitude by saying please and thank you.
- We respect all school equipment.
- We respect our school environment.
- We clear up our litter and place chairs under the table when finished.

**Responsible in your behaviour**

- As Sixth Formers, we recognise our important role as role models to younger students, and we aspire to develop student leadership skills, working with and encouraging younger students in collaboration with staff, whether in the classroom or as part of extra-curricular activities or competitions linked to the smaller school structure.
- We walk calmly and safely on our way to and from lessons, keeping to the left in corridors and on stairs, and with the minimum of noise.
- We only eat in the designated areas of the café or the Sixth Form study room and at designated break times.
- We always place litter in the bin.
- We care for each other and always raise our concerns to a member of staff.
- We behave in a manner that does not endanger the health, safety or wellbeing of ourselves or others.

- We complete any programme of whole Sixth Form volunteering as organised by the school. This may include attendance supporting The Misbourne's Open Evening on Thursday 24 September (5.00-8.30pm) and Sixth Form Open Evening on Thursday 26 November (6.00-7.30pm) unless a reasonable reason for non-attendance is communicated in advance by families.
- Following the end of period 3 (1.05pm), Sixth Form students are permitted to sign out of school to study at home if their last lesson of the day is completed, unless their family notifies us they wish for a student to remain in school to study.

**Families will:**

- Support the Behaviour for Learning policy including the school's reward and sanction system.
- Share concerns about their child's education, welfare and behaviour with the school.
- Take an interest in their child's work and achievements.
- Support their child as appropriate to complete their work, homework and independent study.
- Attend consultation evenings and support school functions.
- Support the school in achievement a maximum attendance rate for their child.
- Inform the school of any absence in accordance with the guidance.
- Ensure their child arrives at school on time.
- Ensure their child is in full Sixth Form dress code and wears that dress code correctly, including on the way to and from school.
- Inform the school if they do not wish their child to be able to leave early from the end of period 3 to study at home if their child's lessons have concluded for the day.

**The School will:**

All staff work as a team to consistently promote and uphold the expectations of ready, respectful and responsible so that all can flourish and succeed. Academic progress, attendance and behaviour will be regularly reviewed.

Disclaimer: the school accepts no responsibility for mobile phones and/or headphones (or other electronic devices) that are lost, damaged or stolen on school premises or transport, during school visits or trips or while students are travelling to and from school.

**All staff (Individual responsibilities)**

- Refer to "Ready, Respectful, Responsible" in terms of how we do things.
- Model positive behaviours and build relationships.
- Follow up every time, retain ownership and engage in reflective dialogue with students.

**Staff will recognise positive behaviour by awarding Achievement Points:**

Achievement Points can be given by any member of staff to any student for the following:

- Demonstrating The Misbourne Way (Ready, Respectful, Responsible)
- Academic excellence
- Excellent and sustained effort
- Excellent homework
- Being respectful,
- Being responsible
- Being ready to learn
- Charity Work
- Attendance
- Student leadership
- Competitions
- Positive contribution to smaller school community
- Receiving no negative behaviour points (sanctions)

Signed \_\_\_\_\_ (Student)

Signed \_\_\_\_\_ (Family)