

## Remote education provision: information for families

This information is intended to provide clarity and transparency to families about what to expect from remote education if local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual students are self-isolating, please see the final section of this document.

### **The remote curriculum: what is taught to our students at home**

We teach the same curriculum remotely as we do in school.

### **What should my child expect from immediate remote education in the first day or two of pupils being sent home?**

Unless notified otherwise, live lessons will be scheduled according to the normal school timetable of registration followed by lessons. Where live lessons cannot take place (e.g. in the event of teacher sickness), lesson work will be set on Satchel:one or Microsoft Teams.

### **Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?**

We teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some subjects. For example, it may not be possible to run practical demonstrations, such as in Science or Food Technology.

### **Remote teaching and study time each day**

#### **How long can I expect work set by the school to take my child each day?**

We expect that remote education (including remote teaching and independent work) will take students broadly the following number of hours each day:

|  |  |
|--|--|
| Secondary school-aged pupils not working towards formal qualifications this year | 5 hours per day  |
| Secondary school-aged pupils working towards formal qualifications this year     | 5 hours per day plus additional activities where deemed necessary by curriculum areas. |

## **Accessing remote education**

### **How will my child access any online remote education you are providing?**

Unless notified otherwise, live lessons will be scheduled via Microsoft Teams according to the normal school timetable. Where live lessons cannot take place (e.g. in the event of teacher sickness), lesson work will be set on Satchel:one. Subjects will also continue to use a range of apps and software that students are used to using as part of their normal learning: e.g. Hegarty Maths.

### **If my child does not have digital or online access at home, how will you support them to access remote education?**

We recognise that some students may not have suitable online access at home. We take the following approaches to support those students to access remote education:

- We conducted a technology survey of families in the Autumn Term and have supported families where challenges have been identified (e.g. provision of laptops, support with mobile data where needed).
- We ensure that lessons can be streamed via mobile devices (e.g. smart phones and tablets) and that class work can be completed on paper so that students sharing laptops/PCs are not disadvantaged. We have also encouraged families to contact us where challenges persist. This contact should be via school base email accounts.
- Printed materials have been provided for collection or delivery when needed and families can continue to access this facility, including the ability to borrow books from our school library. Where online access is not available, completed work can be returned to school reception to be passed on to teachers.
- If individualised approaches are needed they can be discussed with the relevant Head of School via the school base email address.

### **How will my child be taught remotely?**

We use a combination of the following approaches to teach pupils remotely:

- live teaching (online lessons) using MS Teams (this is our primary approach)
- work set on Satchel:One
- recorded teaching (e.g. video/audio recordings made by teachers, Oak National Academy resource)
- printed paper packs produced by teachers (e.g. workbooks, worksheets)
- textbooks and reading books students have at home
- commercially-available websites supporting the teaching of specific subjects or areas, including video clips or sequences eg BBC Bitesize, Hegarty Maths.

## Engagement and feedback

### What are your expectations for my child's engagement and the support that families should provide at home?

- Unless notified otherwise, live lessons, including tutor time and registration, will be scheduled according to the normal school timetable. Once scheduled by the teacher, the lesson link will be available in the Teams calendar and class Team message board ready to join at the required time. Live lessons will replicate the timetabled length of lessons.
- Please support in ensuring your child is up and ready to learn each day and has an environment conducive to study.
- Please contact your child's subject teacher (via school base email accounts) in the first instance if you have any issues or difficulties with the learning
- Please contact your child's Head of School, via the school base email account, if there are any wider issues or concerns:
  - Attenborough School – [attenboroughschool@themisbourne.co.uk](mailto:attenboroughschool@themisbourne.co.uk)
  - Franklin School – [franklinschool@themisbourne.co.uk](mailto:franklinschool@themisbourne.co.uk)
  - Holmes School – [holmeschool@themisbourne.co.uk](mailto:holmeschool@themisbourne.co.uk)
  - Turing School – [turingschool@themisbourne.co.uk](mailto:turingschool@themisbourne.co.uk)

### How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

- Attendance at live lessons via Microsoft Teams is monitored via registers taken by the teacher during every lesson. These are reviewed by the Attendance Officer and families are notified daily where attendance concerns arise.
- Teachers monitor engagement in lesson through questioning and the setting of learning activities. Where concerns arise around engagement, teachers will liaise with curriculum leaders and will contact families to discuss further support.
- Where there are difficulties, informing the school early by using the contact details above will help to avoid any escalation of problems and enable solutions to be found.

### How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to providing feedback on student work is as follows:

- Live or blended lessons may not necessarily contain work that needs to be submitted online because a live or blended lesson replicates a physical lesson where a teacher assesses students via their own method for their own records and planning.

- The submission and assessment of work will be in line with departmental procedures and schemes of learning as directed by Curriculum Leaders. No additional requirements are set centrally. Work can be submitted either within Teams or via Satchel:one. Some subject areas will use other platforms to set work (e.g. maths, science). Teachers will make it clear to students which platform is preferred for submission of work. The class teacher will follow up non-completion of work in the same way as they would in a physical lesson.
- In non-live lessons, in the Satchel:one listing for each lesson, teachers will clearly indicate if the work set needs to be submitted. Not all work set for each lesson needs to be submitted as this reflects a normal way of working in school but this work may be completed in an exercise book/notepad and then used when students return to school.
- In non-live lessons, when students are requested to submit work, feedback should be provided in line with their curriculum area feedback procedures, which reflect that curriculum area's feedback ethos. For some activities it is possible for students to receive immediate feedback, such as work via Microsoft Forms and MyMaths.

### **Additional support for students with particular needs**

We recognise that some students, for example some students with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families and we will work with families to support those pupils in the following ways:

- Teachers will continue to differentiate work they set to ensure it meets an individual's needs as indicated on their individual support plans. Where appropriate, the nature of the work set and also the means by which it is delivered may be changed to ensure students can access learning material, either by changing the way the work is presented or by adapting the resources that have been provided.
- Teaching Assistants (TAs) will continue to work with students within lessons, taking advantage of the live lesson platform we use to provide individual support to students both in lessons and in one-to-one support sessions. TAs will liaise with families to ensure that students are able to access learning and give feedback to teachers if the materials need adapting where students find difficulty in accessing the work.

### **Remote education for self-isolating students**

Where individual students need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching students both at home and in school.

**If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?**

- Where a whole class/year group is in self-isolation or the majority of the Sixth Form lessons, we will adopt a blended approach to lessons for the relevant year group(s) to endeavour to provide the best possible learning experience for all our students. In these circumstances, lessons for the relevant year group(s) will be live via Microsoft Teams for those students at home who are self-isolating, unless exceptional circumstances necessitate an alternative delivery.
- Lessons will be scheduled according to the normal school timetable. Once scheduled by the teacher, the lesson link will be available in the Teams calendar and class Team message board ready for those students who are self-isolating to join at the required time.
- In circumstances where just a few students from a class/year group are having to self-isolate, providing a live lesson may not always deliver the best learning experience for students in the classroom or at home. This blended approach within any one lesson presents a number of challenges. In this instance work is set via Satchel:one, ensuring that it provides as much structure as possible for students as well as supporting their progress. Students are advised to complete this work in their allocated lesson time and clear indication is given as to how work should be submitted (e.g. via Satchel:one or Teams).
- Where students are self-isolating, work will clearly be labelled as 'Self Isolation Work for [Date]' in the title of the Satchel:one post so that only students self-isolating will complete it.